

**HAMPSTEAD HEATH, HIGHGATE WOOD AND QUEEN'S PARK COMMITTEE**  
**Monday, 30 January 2017**

Minutes of the meeting of the Hampstead Heath, Highgate Wood and Queen's Park  
Committee held at Committee Rooms, 2nd Floor, West Wing, Guildhall on Monday,  
30 January 2017 at 1.45 pm

**Present**

**Members:**

Virginia Rounding (Chairman)  
Karina Dostalova (Deputy Chairman)  
Jeremy Simons  
Deputy John Barker  
Revd Dr Martin Dudley  
Anne Fairweather  
Michael Hudson  
Clare James  
Professor John Lumley  
Barbara Newman  
Deputy John Tomlinson  
Rachel Evans (RSPB)  
Councillor Sally Gimson (London Borough of Camden)  
John Beyer (Heath and Hampstead Society)

**Officers:**

Fern Aldous	-	Town Clerk's Department
Carl Locsin	-	Town Clerk's Department
Alison Elam	-	Chamberlain's Department
Bob Warnock	-	Superintendent of Hampstead Heath
Richard Gentry	-	Open Spaces Department
Sue Ireland	-	Director of Open Spaces
Declan Gallagher	-	Open Spaces Department

**1. APOLOGIES**

Apologies for absence were received from Keith Bottomley, Councillor Melvin Cohen (London Borough of Barnet), and Maija Roberts (Ramblers' Association/Open Spaces Society).

The Chairman thanked Philip Wright for his service to the Committee and wished him well in his new role, and welcomed John Tomlinson to his first meeting.

The Chairman welcomed Colin Buttery who will be taking up the post of Director of Open Spaces from 1 March 2017.

The Chairman informed the Committee of the sad sudden death of Glyn Roberts, a Duty Lifeguard at Hampstead Heath for the past 25 years. The Committee passed on their condolences to his family and wished his colleagues well.

2. **MEMBERS' DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THIS AGENDA**

Clare James declared a non-pecuniary interest in Item 6 of the agenda regarding the proposal for an Eruv.

3. **MINUTES**

3.1 **Minutes from the Hampstead Heath, Highgate Wood and Queen's Park Committee**

**RESOLVED** – That the minutes of the meeting held on 21 November 2016 be approved as an accurate record, subject to the following amendments:

**Item 3.3** – Amend resolution to read “the minutes of the Highgate Wood Joint Consultative Committee be noted”

**Item 3.4** – Amend resolution to read “the minutes of the Queen’s Park Joint Consultative Group be noted”

**Item 4** – The word “appeal” to be inserted to read “The applicant at the Water House has submitted an appeal against the refusal to grant planning permission.”

**Item 7** – “Messaria” to be “Massaria”.

**Item 16** – The word “budget” to be inserted to read “The provisional 2017/18 budget be approved for Submission to the Finance Committee”.

**Matters Arising**

**Open Spaces Bill**

It was reported that there was the possibility that a further meeting of the Opposed Bill Committee would be held to discuss the Kennel Club addition to the Bill.

**Special Meetings**

It was confirmed that a special meeting of the Queen’s Park Joint Consultative Group had been held on 16 January 2017. A special meeting of the Highgate Wood Committee would be planned for March 2017.

3.2 **Minutes of the Hampstead Heath Consultative Committee**

**RESOLVED** – That the draft minutes of the meeting held on 9 January 2017 be noted.

**Matters Arising**

**Restructure of Culture, Heritage and Libraries**

It was reported that a change had been made to the management structure of the Culture, Heritage and Libraries Department which had resulted in responsibility for Keats House, Tower Bridge and the Monument moving to the

Open Spaces Department on 1 February 2017. The Superintendent of Hampstead Heath will be responsible for Keats House. This would not affect the remit of the Management Committee, as responsibility for its oversight would be retained by the Culture, Heritage and Libraries Committee.

**3.3 Minutes of the Queen's Park Joint Consultative Group - To Follow**  
**RESOLVED** – That the minutes of the special workshop held on 16 January 2017 be noted.

**4. TERMS OF REFERENCE**

The Committee considered a report of the Town Clerk concerning their Terms of Reference. Members discussed the differences between “Committees” and “Groups” and it was agreed the Terms should be amended to allow for flexibility in the naming of the Highgate Wood and Queen’s Park Committees.

**RESOLVED** – That the Terms of Reference be amended as below

**Consultative Committees**

(e) Appointing such Consultative Committees as are considered necessary for the better performance of its duties including a

- Hampstead Heath Consultative Committee
- Highgate Wood Joint Consultative Committee
- Queen’s Park Joint Consultative Group

*To become*

**Consultative Committees**

(e) Appointing such Consultative Committees and Groups as are considered necessary for the better performance of its duties including, but not limited to, a

- Hampstead Heath Consultative Committee
- Highgate Wood Joint Consultative Committee
- Queen’s Park Joint Consultative Group

**5. RESOLUTION FROM THE POLICY AND RESOURCES COMMITTEE**

The Committee discussed a resolution from the Policy and Resources Committee concerning the election of Chairman and Deputy Chairman to Sub-Committees.

Members felt that the resolution did not present a democratic method for nominating an alternative Member to become Chairman of the Consultative (Sub-) Committees in lieu of the Chairman, and felt it could be considered as “patronage”. It was noted that the appointment of the Chairman to the Hampstead Heath Consultative Committee was governed by The London Government Reorganisation (Hampstead Heath) Order 1989. The precedent resolved by the Committee appointed the Deputy Chairman to the remaining position on the Committees. It was felt the resolution was too prescriptive and that Committees should be able to determine the best method to build in flexibility.

**RESOLVED** – That the Committee do not endorse the resolution of the Policy and Resources Committee.

**6. SUPERINTENDENT'S UPDATE**

The Committee received a report of the Superintendent of Hampstead Heath that provided Members with an update regarding the following management and operational activities across Hampstead Heath, Highgate Wood and Queen's Park since November 2016:

**Staffing**

The Director of Open Spaces, Sue Ireland, was due to retire at the end of February, and her replacement Colin Buttery was in attendance at the meeting. The Committee wished to thank the Director for her outstanding leadership and dedication to the Department over her years of service.

**Cafés**

Meetings of the Café Working Party were ongoing, with the next meeting due to be held in February 2017. The Working Party had been presented with the report detailing the results of the engagement and consultation process and were discussing the outcomes from the survey.

Service Standards were being developed against the outcomes and Performance Indicators would be drafted to assist the leaseholders to understand what they are being asked to provide and to establish a mechanism for the City and the leaseholders to jointly monitor performance. The next steps were detailed to be:

- A workshop in February to develop the Service Standards
- Service Standards presented to the Consultative Committee in March for discussion
- A report to be presented to the Management Committee in May on the draft Service Standards and options for the café leases.

The Lido café would be run on a different timescale to allow for a provider to be in place by summer 2017. A separate survey had been conducted, a short-term lease would be offered with flexibility to extend through the winter season. The lease would then be brought into the same timescale as the four other cafés. In response to a query from a Member, it was noted that the tender process should be as simple as possible to not deter small businesses from applying.

**Eruv**

Two sites were under consideration for the installation of an Eruv. It was noted the Consultative Committee were supportive of the proposals in principle but were concerned about the visual impact of the structures required. A detailed land registry search had been conducted to determine the ownership of the land that would be affected by the proposal at Windmill Hill.

Members discussed the possibility for the in-filling of hedges on Hampstead Lane as an alternative to fence installation, as planning consent may not be required for this. It was confirmed that the possibility was being further

explored; however, shading from overhanging trees often prevented growth. It was confirmed that the cost of the works and maintenance would be covered by the applicant. The City Corporation would not be contributing financially.

It was reported that the application at Windmill Hill had been submitted to the London Borough of Camden; however, the Highgate and Muswell Hill application was still in consultation. The amended, less visually intrusive, designs would be submitted to the Consultative Committee for re-consideration.

### **Planning**

- The Water House appeal hearing would be taking place on 21<sup>st</sup> March 2017 and it was anticipated it would last for two days with a third for a site visit. Counsel had been appointed to present the case, and technical witnesses on the environmental impact would be heard.
- It was confirmed that a representation would still be submitted against the application at 114-120 West Heath Road.
- A representation had been made against the Heath House Planning Application, which was still to go to Camden Development Control Committee.

A Member (London Borough of Camden) updated the Committee on the application for William Ellis School. The Ribbon Building would now be a floor lower, due to budgetary constraints, and it was felt this would be beneficial in lessening the visual impact on the Heath.

### **London Borough of Camden Community Infrastructure Levy (CIL)**

A number of bids had been submitted for the money allocated to Hampstead Town Ward, including some relevant to the Heath, and three submitted by the City Corporation. The Superintendent had requested that bids affecting the Heath being considered at this time be postponed as the applications had not been scrutinised by either the Consultative or Management Committee. The three bids submitted by the Superintendent had not been progressed.

A Member (London Borough of Camden) informed Members that the successful bids had been for Keats Community Library and Burgh House. It was reported that no other wards had available funds.

In response to a query from a Member, the Superintendent confirmed that projects funded by a successful application for CIL money would still need to complete the Corporation's Project Gateway procedure.

### **Constabulary**

In response to a query from a Member, the Superintendent confirmed that the victim surcharge which made up a proportion of the fine for offenders went to a fund to support victims of crime, and not individuals. As such, the surcharge was still raised against crimes not involving a victim.

### **Petition**

The Superintendent informed Members that an online petition was being promoted requesting a memorial bench for George Michael be erected on the

Heath. The petition currently had 1200 signatures, and was one of ten relating to the pop star currently in circulation. Members felt that the waiting list for benches should be strictly followed and exceptions should not be made.

#### **Land at Vale of Health**

The Heath and Hampstead Society were preparing to submit a joint bid for the land at the Vale of Health with the aim that the land becomes part of the Heath.

**RESOLVED** – That members support the appointment of a provider for the Lido Café, on a lease or licence basis, for summer 2017, with the option to extend the arrangement until 12 January 2018.

#### **7. GATEWAY PROJECTS - EAST HEATH CAR PARK, PEGGY JAY CENTRE & ADVENTURE PLAYGROUND AND THE HIVE**

The Committee considered a report of the Superintendent of Hampstead Heath outlining three projects at Gateway 2 of the project approval process.

##### **East Heath Car Park**

The Car Park currently posed a risk to health and safety as the aggregate surface was often washed on to East Heath Road in wet weather. Temporary coir matting rolls also presented a hazard. The project sought to address these issues by resurfacing the area, and options for a suitable material were being explored. Although gravel was seen as a sustainable option it was not thought to be suitable for the site, which has a 1:10 gradient. Members noted the necessity and urgency of the work. The bid for the project would be going to Corporate Priorities Board to seek funding for the works.

The Committee wished to thank Officers from the London Borough of Camden for their support in managing the encroachment of aggregate on the Public Highway.

##### **Peggy Jay Centre and Outdoor Play Centre**

It was reported that the play equipment at the Centre needed updating and several items have had to be taken out of use. A feasibility study would be conducted on new equipment; the focus would be on learning-based and natural play.

##### **The Hive**

It was reported that the learning space at the Lido was inadequate for the needs of the Learning Team. It was proposed that two underutilised changing rooms at the Hive be converted to classrooms, and the building upgraded at the same time. A Member asked that the design reflect the character and history of the building.

**RESOLVED** - That the Committee support and agree the proposed capital projects.

#### **8. KENWOOD YARD - DESIGN FOR HARD STANDING AND SURFACE WATER DRAINAGE IMPROVEMENTS**

The Committee received a report of the Superintendent of Hampstead Heath outlining the design for hard standing and surface water drainage improvements at Kenwood Yard. It was reported that the current surface presented a hazard to the many staff who were based at the Yard and did not allow for efficient water drainage. A new asphalt and reinforced concrete surface would be installed, strong enough to cope with the large skip vehicles required to come on site. The City's framework contractor had given an initial quote, and the project would now go out for tender. Members acknowledged the need for the work to take place.

**RESOLVED** – That the Committee acknowledge and support the proposed works to Kenwood Yard.

9. **PONDS PROJECT LANDSCAPE PROGRESS REPORT**

The Committee received a report of the Superintendent of Hampstead Heath updating them on the final stages of the Ponds Project. It was anticipated that better weather in the spring will allow the aquatic planting, marginal planting and wildflower meadows to establish. A petition of 5097 signatures was still being promoted, to prevent public access to the island at Model Boating Pond. The Superintendent would investigate the various options, including dividing the island, and present them to the meeting of the Consultative Committee in March.

The Director of Open Spaces reported that the project would be used as an example of best practice at an upcoming meeting of the Summit Group.

**RESOLVED** – That the report be noted.

10. **REVIEW OF EVENTS PROGRAMME 2016 AND PROVISIONAL EVENTS PROGRAMME 2017**

The Committee considered a report of the Superintendent of Hampstead Heath updating them on the 2016 events programme and presenting the proposed 2017 programme. Members discussed the mission statement for the events programme, which currently stated that events should promote health and wellbeing. It was felt the statement should reflect modern preferences for events and determine why events should be held on the Heath. The statement could then be used for publicity purposes.

Members further discussed the future of the Fairs on the Heath, their long history and how they could be adapted to be more attractive to Heath users. Regular meetings were held with the Showmen's Guild to discuss the issue.

In response to a query from a Member, it was confirmed that the 2017 events diary would be launched at the Easter Fair.

**RESOLVED** – That the proposed 2017 Events Programme be approved.

11. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**

There were no questions.

12. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT**  
There was no other business.
13. **EXCLUSION OF THE PUBLIC**  
**RESOLVED** – That under Section 100A(4) of the Local Government Act 1972, the public be excluded from the meeting for the following items on the grounds that they involve the likely disclosure of exempt information as defined by Part 1 of Schedule 12A of the Local Government Act.
14. **NON-PUBLIC MINUTES**  
**RESOLVED** – That the non-public minutes of the meeting held on 21 November be approved as an accurate record.
15. **NON PUBLIC APPENDIX TO ITEM 12**  
The Committee received the non-public appendix to Item 15 detailing the income from the 2016 events programme and the draft predicted income from the 2017 season.

**RECEIVED**

16. **QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**  
There were no non-public questions.
17. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND WHICH THE COMMITTEE AGREE SHOULD BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED**  
There was no non-public urgent business.

**The meeting ended at 3:15pm**

-----  
Chairman

**Contact Officer: Fern Aldous**  
**fern.aldous@cityoflondon.gov.uk**